

APPLICATION FOR EMPLOYMENT

We consider applicants without regard to race, color, creed, ancestry, national origin, sex, religion, sexual orientation, marital status, family status, disability status, veteran status or other basis protected by federal, state or local law.

GENERAL INFO. Please complete all requested information. Use ink and print.

LAST NAME	FIRST NAME	MIDDLE NAME
PRESENT ADDRESS		
CITY	STATE	ZIP CODE
TELEPHONE (HOME)	TELEPHONE (CELL)	EMAIL
ARE YOU LEGALLY ENTITLED TO WORK IN USA? Y/ N ARE YOU PRESENTLY EMPLOYED? Y/ N	HAVE YOU WORKED FOR INTERLOCK INDUSTRIES INC. BEFORE? Y / N IF Yes, when and reason for leaving?	
DO YOU HAVE ANY RELATIVES NOW EMPLOYED BY THE COMPANY? ____ Yes ____ No If yes, identify by name and position	DO YOU HAVE A RELIABLE MEANS OF TRANSPORTATION TO GET TO WORK?	
HAVE YOU BEEN CONVICTED ON A FELONY WITH IN THE LAST 7 YEARS? ____ Yes ____ No If yes, you are NOT eligible to be an INTERLOCK employee. There are no exceptions to this policy. All candidates hired for a position with INTERLOCK will be asked to submit to a background check to ascertain the criminal history, if any, of the employee.		
DO YOU WANT TO WORK - FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> TEMPORARY <input type="checkbox"/>		
WHAT TYPE OF WORK ARE YOU INTERESTED IN DOING?		MINIMUM SALARY DESIRED

EDUCATION & TRAINING

	SECONDARY SCHOOL	COLLEGE OR UNIVERSITY	GRADUATE OR PROFESSIONAL
YEAR LAST ATTENDED			
CERTIFICATES, DIPLOMAS, DEGREES OBTAINED			
COURSE OF STUDY			
LIST ANY SPECIALIZED TRAINING, APPRENTICE SKILLS, AWARDS, PROFESSIONAL DESIGNATIONS, AND OTHER EDUCATION			
FOR OFFICE POSITIONS, PLEASE INDICATE: TYPING _____ WPM			
COMPUTER (TYPES):		WORD PROCESSING (SOFTWARE):	

Education levels achieved and degrees obtained are subject to verification if an offer of employment is extended.

WORK HISTORY (LIST IN ORDER STARTING WITH YOUR PRESENT OR MOST RECENT POSITION)

PRESENT OR LAST EMPLOYER		ADDRESS	
PHONE NUMBER		TYPE OF BUSINESS	
YOUR JOB TITLE	PERIOD EMPLOYED	From (Mo/Yr) To (Mo/Yr)	FINAL SALARY
NAME AND TITLE OF IMMEDIATE SUPERVISOR		REASON FOR LEAVING	
DESCRIBE JOB DUTIES AND RESPONSIBILITIES			
PREVIOUS EMPLOYER		ADDRESS	
PHONE NUMBER		TYPE OF BUSINESS	
YOUR JOB TITLE	PERIOD EMPLOYED	From (Mo/Yr) To (Mo/Yr)	FINAL SALARY
NAME AND TITLE OF IMMEDIATE SUPERVISOR		REASON FOR LEAVING	
DESCRIBE JOB DUTIES AND RESPONSIBILITIES			
PREVIOUS EMPLOYER		ADDRESS	
PHONE NUMBER		TYPE OF BUSINESS	
YOUR JOB TITLE	PERIOD EMPLOYED	From (Mo/Yr) To (Mo/Yr)	FINAL SALARY
NAME AND TITLE OF IMMEDIATE SUPERVISOR		REASON FOR LEAVING	
DESCRIBE JOB DUTIES AND RESPONSIBILITIES			
MAY WE CONTACT YOUR PRESENT OR LAST EMPLOYER FOR REFERENCE?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
MAY WE CONTACT YOUR PREVIOUS EMPLOYERS FOR REFERENCE?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

APPLICANT'S STATEMENT

If I am employed, this application may be used as a permanent record. If I am employed, I also agree to abide by the rules and regulations of the Company. I understand that my employment is at-will. This means I do not have a contract of employment for any particular duration or limiting the grounds for my termination in any way. I am free to resign at any time. Similarly, Interlock is free to terminate my employment at any time and for any reason.

All of the information I have supplied in this application is a true and complete statement of the facts, and if employed, any false statement or omission could result in immediate dismissal. I understand that Interlock may share the information contained in this application with other Interlock employees for employment and administrative purposes and hereby consent to such transfer. I authorize you to contact my references, as well as current and previous employers to obtain information on my work history and qualifications for employment.

If employed, I further agree that if Interlock advances any paid leave before it has been accrued, or advances or loans me any money during the course of my employment, or if I lose, damage or fail to return any Interlock property, Interlock is authorized to deduct from my wages sufficient funds to repay such loans or advances or to replace its property.

Applicant Signature _____

Date _____